

MS548

MICROSOFT SHAREPOINT

Moving from SharePoint Online and Office 365 User to Power User

 Laboratory course**DURATION**
2 DAYS**REGULAR FEE**
955 \$**PREFERENTIAL FEE**
860 \$

Objectives

To provide the knowledge and skills required to become a Super User by developing your full user potential with Office 365 collaboration tools.

Targeted audience

SharePoint users.

Prerequisite

Knowledge of [SharePoint Online](#) (Course MS105), OneDrive Enterprise, Microsoft Teams and Planner.

Content

- Review of tools: SharePoint Online, OneDrive Enterprise and Microsoft Teams
- Creating, modifying and managing modern SharePoint sites: lists, managing pages, libraries, columns, views and authorizations in SharePoint Online
- Managing tasks with Microsoft Planner: integrating tasks with other tools
- Creating, modifying and publishing forms with Microsoft Forms
- Introduction to creating and using apps with PowerApps
- Modifying list forms with PowerApps
- Introduction to Process Automation with Flow

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<http://www.technologia.com/en/information-technology/microsoft-microsoft-sharepoint/becoming-a-sharepoint-online-and-office-365-super-user/>

Contact Us: formation@technologia.ca

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Select the training date*

Montreal	October 3 to October 4 2019
Quebec City	October 17 to October 18 2019
Montreal	December 5 to December 6 2019
Montreal	February 3 to February 4 2020
Quebec City	February 10 to February 11 2020
Montreal	April 28 to April 29 2020
Quebec City	June 8 to June 9 2020